



PROVIDER ALERT

Jan. 1, 2023

Alert Summary: This alert is to inform you about changes made to the peer support services record tool, peer support services audit tool and treatment records review tool that will go into effect on Feb. 1, 2023. Below is a detailed description to the tool name, question that was changed and the previous and new content changes.

Dear Provider,

This alert is to inform you of an updated version of the peer support services record tool, peer support services audit tool and treatment records review tool. Revisions were made to the following questions:

Tool Name	Question	Previous Content	New Content
Peer Support Services Record Tool	8	There is evidence in the member's record that the peer support/recovery coach specialist conducted an inquiry as to whether the member has or would like to complete a Personal Wellness Plan and a psychiatric advanced directive.	There is evidence in the member's record that the peer support/recovery coach specialist conducted an inquiry as to whether the member has or would like to complete an optional Personal Wellness Plan and/or a psychiatric advanced directive.
Peer Support Services Record Tool	14	If the member has a PCP there is documentation that communication/collaboration occurred.	If the member has a PCP there is documentation that the clinician has communicated/collaborated with the member's PCP.
Peer Support Services Site Audit Tool	23	The policy/written criteria for initiation procedures includes that a review is conducted with the member to determine if they have or would like to complete a Personal Wellness Plan and a psychiatric advanced directive.	The policy/written criteria for initiation procedures includes that a review is conducted with the member to determine if they have or would like to complete an optional Personal Wellness Plan and/or a psychiatric advanced directive.
Peer Support Services Site Audit Tool	34	Personnel files include: resume, background checks, job description, appropriate license or certification for peer support/recovery coach specialists, and annual evaluations.	Personnel files include: resume, background checks in accordance with IDHW requirements, job description, appropriate license or certification for peer support/recovery coach specialists, and annual evaluations.
Treatment Record Review Tool	111	N/A	There is evidence of Medical Director or designee involvement in the member's assessment and reassessment. (May be marked N/A in IOP)
Treatment Record	112	N/A	There is evidence of Medical Director or designee involvement in member's treatment including updates to

Review Tool			treatment plans. (May be marked N/A in IOP)
Treatment Record Review Tool	113	N/A	When drug tests are ordered, there is evidence the results were received and reviewed by the appropriate medical treatment team member.
Treatment Record Review Tool	114	N/A	When drug tests are ordered, there is evidence that the appropriate medical treatment team member reviewed the results with the member, as applicable.
Treatment Record Review Tool	115	N/A	There is evidence of Family Therapy treatment or that the service was offered and declined, as applicable.
Treatment Record Review Tool	116	N/A	There is evidence of Individual Therapy treatment or that the service was offered and declined, as applicable.

As a reminder, changes to the tools are outlined in the “Audit Tool Change Index for 2023.” The updated tool and change index have been posted to optumidaho.com > For Network Providers > Guidelines & Policies > Network Provider Audit Tools.

Optum will begin using the revised tool 30 days following the date of this notification. Any questions about this alert can be directed to your designated regional senior clinical quality analyst using the contact information below:

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Thank you,

The Optum Idaho team